

# Rapid Valley Sanitary Dist. Water Service

BOARD OF TRUSTEES MEETING  
6 PM, JULY 8, 2024  
4611 TEAK DR RAPID CITY SD, 57703

Chairman Andy Fitzgerald called the meeting to order at 6:00 p.m. Present at roll call were Bob Phillips, Jennifer Battles, Shirley Haines, Tim Roth, and Diana Nelson. Connie Olson, and Eric Krebs joined the meeting via phone. Also in attendance was Manager Rusty Schmidt and District Clerk Sara Bender.

**APPROVAL OF AGENDA:** A motion was made by Bob Phillips to approve the agenda, moving item 10 to executive session. The motion was seconded by Tim Roth. Motion carried unanimously.

**APPROVAL OF MINUTES:** A motion was made by Shirley Haines to approve the minutes from the June meeting. The motion was seconded by Jennifer Battles. Motion carried unanimously.

**APPROVAL OF FINANCE REPORT:** The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Diana Nelson to approve the Finance Report. Tim Roth seconded the motion. Motion carried unanimously.

**ITEMS FROM THE PUBLIC:** Denny Hendrikson was in attendance.

## **PRESIDENT'S REPORT:**

**1. Election of Officers and Oath of Office:** No election was held for the RVSD board of trustees, all incumbents ran unopposed. Bob Phillips and Tim Roth obtained the 25 required signatures from registered voters within the district. Carrie Wheeler did not obtain all 25 required signatures, so her position will be up for appointment. Olson suggested leaving the current officers in place for another year as we maneuver through the various ARPA projects. A motion was made by Bob Phillips to leave the current officers in place for another year. The motion was seconded by Jennifer Battles. Motion carried unanimously.

**2. Nominating Committee Recommendations for Appointment:** A motion was made by Tim Roth to move this topic to executive session. The motion was seconded by Bob Phillips. Motion carried unanimously.

**3. Drinking Water Surcharge Revenue Bond 2023 11<sup>th</sup> Draw for Engineering Services:** The 11<sup>th</sup> draw for Engineering Services is \$52,331.39. This includes \$17,829.75 for professional services, \$34,377.89 for other consultant/subcontractor services and \$123.75 for transportation expenses.

## **MANAGERS REPORT**

**4. Monthly Water Loss and Leak Detection:** Water loss for the month of June was 4.08%, the national average is about 30%. A 10gpm leak was fixed on Terry, which turned out to be a crack in the main that was not surfacing. The service team will continue to leak detect on S Neel St.

## PROJECTS AND FUTURE DEVELOPMENT

5. **Apple Valley Housing Project Update:** The water services on Long View Rd are being bored as well as the water main on Anderson Rd. The water bore crossing on Highway 44 is complete and was tied in earlier today. The contractor had to get some additional permissions from the railroad to complete it via open cut as there were some large rocks that caused the bore to deviate from the original alignment. The testing will still need to be done but is expected to be completed and all the roadblocks cleaned up in the next couple of weeks.

6. **County and State ARPA 2 MG Storage Reservoir:** The 3<sup>rd</sup> pay application is 89,448.08. The foundation is complete, and Preload will start construction of the tank in the next couple of weeks.

7. **County and State ARPA Madison Well Project:** The current depth is 3,400 feet. The schedule of completion was updated to August 8<sup>th</sup>; however, they have been making some considerable progress since switching to conventional drilling methods and that timeline could be updated again. The 3<sup>rd</sup> pay application is for \$369,535.50, there is approximately \$1.55 million left of the initial estimate.

8. **County and State ARPA 12 Watermain to Box Elder:** The first pay application request is in the amount of \$385,932.52. Site Works has made the connection to the Box Elder tank and has currently installed about 1,400 feet of water main. The meter pit vault is installed and will need to be integrated with the other system controls.

## OTHER TOPICS

9. **COSA Analysis Update:** There is a meeting scheduled for July 10th to review the COSA. The water treatment and distribution costs of operation are complete. A final draft should be available for the August meeting.

10. **Rapid City Public Works Updated Water Reclamation Agreement:** Legal has drafted the addendum to the City of RC water reclamation agreement and was distributed to the trustees for review prior to the meeting. A motion was made by Tim Roth to submit the contract to Rapid City Public Works for review. The motion was seconded by Diana Nelson. Motion carried unanimously.

11. **Green Valley Sewer Agreement:** The current agreement with Green Valley operation of sewer has a administration fee of \$8.50 per month per account. This is in addition to the minimum charge and the per 1,000-gallon charge. When this amount was proposed it was to cover the monthly electrical costs for a large lift station. There will no longer be a lift station because all homeowners will have their own private lift station. I would recommend adjusting this fee to reflect the removal of power cost of maintaining the system. Some discussion arose about being able to make adjustments to the language in the agreement to adjust the administrative fee if we find that it is taking more time then anticipated to maintain the system once its put into place. A motion was made by Connie Olson to adjust the administrative fee from \$8.50 per account per month to \$4.00 per account per month and have legal look at the language to allow for an increase in the administrative fee if needed. The motion was seconded by Tim Roth. Motion carried unanimously.

12. **Little Giant Ditch:** A meeting is scheduled for July 9th with Foth Engineer and White Sands Engineering, who assisted with a prior water rights study in 2011. A history of the crops that were grown at this location will be discussed at the upcoming meeting.

## MISC. INFO:

- Murphy Ditch water rights have been approved, SD DANR issuing permit.
- Quail Ridge – no new information at this time, waiting on plans.

A motion was made by Bob Phillips to enter into executive session at 6:50 pm. Tim Roth seconded the motion. Motion carried unanimously.

The trustees came out of executive session at 7:20 pm. A motion was made by Connie Olson to accept nominations until July 17th for the vacant trustee position. Interviews will be conducted after the nominations cease. Carrie Wheeler will be one of the nominees for the position. The motion was seconded by Bob Phillips, motion carried.

There being no further business, the meeting was adjourned