

Rapid Valley Sanitary Dist. Water Service

BOARD OF TRUSTEES MEETING
6 PM AUGUST 12., 2024
4611 TEAK DR RAPID CITY SD, 57703

Chairman Andy Fitzgerald called the meeting to order at 6:00 p.m. Present at roll call were Bob Phillips, Tim Roth, Diana Nelson. Connie Olson, Eric Krebs and Jennifer Battles joined the meeting via phone. Shirley Haines was absent. Also in attendance was Manager Rusty Schmidt and District Clerk Sara Bender and Ted Schultz with Foth Engineering.

APPROVAL OF AGENDA: A motion was made by Connie Olson to approve the agenda. The motion was seconded by Bob Phillips. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Diana Nelson to approve the minutes from the July meeting. The motion was seconded by Eric Krebs. Motion carried unanimously.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Diana Nelson to approve the Finance Report. Connie Olson seconded the motion. Motion carried unanimously.

ITEMS FROM THE PUBLIC:

PRESIDENT'S REPORT:

1. Nominating Committee Recommendations for Appointment: Nominations for the open trustee position were accepted at the RVSD office until July 17th. There were no other candidates interviewed for the position, so it is the recommendation of the nominating committee to appoint Carrie Wheeler to a 3-year term. A motion was made by Connie Olson to nominate Carrie Wheeler for a 3-year term effective August 12, 2024. Diana Nelson seconded the motion. Motion carried unanimously.

2. Drinking Water Surcharge Revenue Bond 2023 12th Draw for Engineering Services: The 12th draw for engineering services is \$28,156.10. This invoice consists of \$27,833 for construction services and \$323.10 for transportation expenses.

MANAGERS REPORT

3. Monthly Water Loss and Leak Detection: Water loss for July was 7.03% with an average daily production of 1.5 million gallons. Water sales for the month of July were 48 million. The service team finished leak detection from Sweetbriar to Covington St and minimal loss was found.

PROJECTS AND FUTURE DEVELOPMENT

4. Apple Valley Housing Project Update: Water and sewer services are complete on Anderson Rd and the roadway is complete. The water main connection to GVSD has been made but will not be looped until

the PRV and the meter pit are installed. The contractor is working on the sewer main extension, and it will be another 30 days or so before they start on the road. Site Works is currently installing water and sewer for phase 1B which should be completed by the next meeting.

5. County and State ARPA 2 MG Storage Reservoir: The second pay application was not submitted to Black Hills Council in time to be submitted to the county for payment at their July meeting so the second pay application for 63,066.15 was submitted with the third pay application of \$89,448.05 for a total of \$152,514.23 and the fourth pay application for \$80,7030 were all submitted for approval at the August 20th County Commission meeting. There is approximately \$2.4 million dollars remaining for this project.

6. County and State ARPA Madison Well Project: Hydro Resources broke off drill pipe at 3300 feet and has been trying multiple avenues for the last 3 weeks to retrieve the pipe, they have been making progress and will continue to try to remove the broke off pieces. The second pay application was not submitted to Black Hills Council in time to be submitted to the county for payment at their July meeting. The second pay application of \$1,026,000 the third pay application of \$369,535.50 along with a change order for \$102,045 and pay application four for 514,620.00 for approval at the August 20th County Commission meeting. The change order was approved by the facilities committee for the additional 16” casing and concrete to get into the proper aquifer. There is approximately 1.2 million dollars remaining for this project. A motion was made by Connie Olson to allow the facilities committee to approve change orders for the County and State ARPA projects, to expedite the process and keep the projects moving forward. Bob Phillips seconded the motion. Motion carried unanimously.

7. County and State ARPA 12 Watermain to Box Elder: The connection to the Box Elder tank site is complete and has passed testing. The first pay application of \$385,932.52 was not submitted to Black Hills Council in time to be submitted to the county for payment at their July meeting so it is included with the change order for \$34,642.92 and the second pay application for \$201,706 for approval at the August 20th County Commission meeting.

OTHER TOPICS

8. COSA Analysis Update: A summary of the COSA results was presented to the trustees for review. We are waiting on figures for charges to Box Eder and also waiting on the 5-year model analysis. The sewer analysis portion of the COSA is postponed until the contract with the City is completed.

9. Master Plan Update: A request was made for master plan information for the sewer between Jolly Ln and Reservoir Rd to be completed by mid-September because the City will be bringing their 33” trunk sewer up Jolly Ln by the Elks Club which could potentially eliminate the Pioneer and Jim St lift stations. The final report should be available in October.

10. Rapid City Public Works Updated Water Reclamation Agreement: The draft sewer addendum and reclamation agreement were sent to RC Public Works on July 15th. We have not received a response at this time. The manager will follow up with them when it has been 30 days.

11. Design Solutions Integrations (DSI) Parts List: We recently had a processor go out at the plant and was replaced with a back up processor that we had in stock, but this brought to light the potential need to have additional components on hand in the event that something would cause the plant to go down so we could keep operating. DSI, our integrator was asked to compile a list of necessary parts for us to have on hand in the event something like the processor going out again would happen. The list of parts comes to \$52,295.00. Connie Olson made a motion to purchase the needed parts in the amount of \$52,295.00. Bob Phillips seconded the motion. Motion carried unanimously.

12. Little Giant Ditch: A meeting was held with Foth Engineer, White Sands Engineering and the property owner to establish a history of the crops that were grown at this location. The next step is to have

a meeting with SD DANR to determine the viability of the transfer, that meeting should take place in the next couple of weeks.

13. Extension and Connection Fees: Changes to the fee schedule for extension and connections fees was recently finalized and took effect July 1, 2024. This change allowed for projects that already had preliminary plans approved by the District to remain on the 2023 fee schedule. It is recommended that there be a time limit for on this allowance in case a project gets delayed over the course of several years. The projects allowed on the 2023 fee schedule are as follows: Creekside Apartment phases 3 and 4, Murphy Ranch phase 10-B and 10-C, Apple Valley phases 1a-1c, Hillsview phase 3, Ennen Subdivision phase 1a-1b, Springfield Road Extension and Longview/Reservoir Rd aka Trailwood apartments. A motion was made by Bob Phillips to allow the above mentioned projects to remain on the 2023 fee schedule up until December 31, 2026. All other development plans will be subject to the current fee schedule at the time the plans are received and/or construction is initiated. Connie Olson seconded the motion. Motion carried unanimously.

14. Remaining ARPA Funds: There is potential for additional ARPA money remaining once the projects are completed. We are looking at allowable projects for any remaining funds. Some ideas include generators for the treatment plant, and an intake expansion. The consensus of the group was to get pricing on the items so that if there is remaining funds we are able to take action when the time comes.

MISC. INFO:

- Facilities committee meeting September 26th at 6pm
- Budget committee meeting October 24th at 6pm

There being no further business, the meeting was adjourned at 7:10 pm